

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: August 25 at 6 p.m.

Zoom Meeting

(Scott will send out a Zoom Invite for all)

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Meeting Start Time: 6:03 p.m.

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	X		
Michelle Cambrice	X		
Scott Gostchock	X		
Michelle Ji		X	
Craig Kepler	X		
Angela Silver	X		
Nicole Zagrzebski	X		
Scott Kloetzke		X	
Amanda Neumann	X		
Alainna Mattson	X		

Participants:

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable**

expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Segue: (5 minutes) Share a personal highlight since the last meeting

Financial Reporting and Approval:

No report

Scorecard: (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

• *Review Principal's Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	
ELS Students	
Free and Reduced Lunch	
Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	
Other?	

Rock Review: (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

- Mother-in-law stage 4 lung cancer for Mandy Neumann – thoughts and prayers go with

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Scott G to contact new board members for board training		9/15/2022	Scott G.	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Conflict of Interest and the board	Any familial conflict of interest has been or is being handled as they are hired through differing agencies
	Onboarding	Scott will contact and work with new board members

	Transportation	Past three years we have used St. Paul bussing, this year would have been a school day of 10:30 a.m. to 5 p.m. which would not work, going to independent transportation through Midwestern Bussing

● Motion made August 25, 2022 for Michelle Cambrice to revoke the school’s election to use St. Paul Public School District transportation and revise its transportation election to receive transportation funds directly. Michelle Cambrice is also to directly notify Saint Paul Public Schools and MDE. Moved by Craig Kepler and seconded by Brittany Barth.

	Yay	Nay
Gostchock	x	
Barth	x	
Zagrzebski	x	
Silver	x	
Kepler	x	
Mattson	x	
Neumann	x	

● Motion made August 25, 2022 to approve using Midwest Transportation for bussing services for 2022/23 school year. Moved by Craig Kepler and seconded by Brittany Barth.

	Yay	Nay
Gostchock	x	
Barth	x	
Zagrzebski	x	
Silver	x	
Kepler	x	
Mattson	x	
Neumann	x	

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today’s meeting – **see above to do-list**

- **Conflict of interest review:**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how,

when?)

- Scott Gostchock will follow-up with Michelle Ji and Scott Kloetzke ● **Rate this**

meeting: (1-10) = (How can we improve?): 10, 10, 10, 10, 10, 10, 10, 10

● **Next Meeting Date/Time/Location:**

- **Thursday, 9/22/2022 at 6 p.m.**
- **TJS** (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed

- **Meeting closing:** 6:42 p.m.