

**The Journey Schools (TJS): Level 10 Meeting Agenda**

**Date: August 26, 2021 at 6 p.m.**

**Zoom Meeting**

**(Scott will send out a Zoom Invite for all)**

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

**Meeting Start Time: 6:01**

**Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth	X		
Michelle Cambrice	X		
Scott Gostchock	X		
Michelle Ji	X		
Craig Kepler		X	
Zayed Lamu		X	
Angela Silver		X	
Rick Waldschmidt		X	
Nicole Zagrzebski	X		
Scott Kloetzke	X		

**Participants:** Travis Berends

**Mission:** “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology**

embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

**Financial Reporting and Approval:**

- Motion made to approve financial reports and all supplemental information for June 30, 2021. Moved by Brittany Barth and seconded by Scott Kloetzke.

Board Member	Voted Yay	Voted Nay
Gostchock	X	
Barth	X	
Ji	X	
Zagrzebski	X	
Kloetzke	X	

- Motion unanimously approved by the board

**Segue:** (5 minutes) Share a personal highlight since the last meeting

**Scorecard:** (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

- *Review Principal’s Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	

ELS Students	
Free and Reduced Lunch	
Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	
Other?	

**Rock Review:** (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

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**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

<b>Actions/Steps Required</b>	<b>Resources Needed</b>	<b>By Date</b>	<b>Point Person</b>	<b>Outcome/Measurement</b>
Line of credit	Creating reports needed to submit to get this approved	September of 2021	Travis Berends Brittany Barth Angela Silver	Complete as soon as possible

Luther grant between \$5,000 and \$20,000	Waiting to hear back	September, 2021	Michelle Cambrice Scott Gostchock	
Ciresi Walburn new grant being submitted		September 30, 2021	Michelle Cambrice with Fox Advancement	
Lease to be signed	Food services? Other changes? Insurance?	September, 2021	Craig Kepler and Michelle Cambrice	
Secretary on the Board	Everyone consider serving in this role	September of 2021	Scott will bring up again at the next board meeting and then will reach out individually	
St. Paul foundation grant – 3 different grants waiting to hear		September, 2021	All of the board send Fox	

back possible totaling \$105,000			Advancement their thoughts	
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Refinance Van loan— currently 7.99%		August of 2021	Brittany Barth	
Charter School Day Sunday, August 29		Purchase by August 6, 2021	Brittany Barth will send an email	
Fund Raising Meeting		August 2 at 5 p.m.	Scott Gostchock will take the lead	
Fund Raising Meeting		September 2 at 5 p.m.	Zoom led by Michelle Ji	
Connect Shannon and Michelle Ji School Supplies		ASAP	Michelle Ji	
Adding 2 new people to fund raising committee		By September 2	Michelle Ji	

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials –	
	Start of School	September 9, Science Lab is great, School Picnic Tuesday August 31 from 5-7 p.m.
	Fundraising –	

	Marketing – student outreach	Activities continue see director’s report
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	Secretary	
	Partnering Opportunities with day treatment center	Continues to be a work in progress – waiting to hear back from local districts concerning funding, getting Brittany and Travis involved with financials moving forward
	IOwA motion for Mrs. Cambrice	Motion made and approved

- Motion Made on 8/26/2021
  - It was moved by Scott Gostchock that Michelle Cambrice is designated as the IOwA for the Journey Schools, seconded by Brittany Barth

Board Member	Voted Yay	Voted Nay
Gostchock	X	
Barth	X	
Ji	X	
Kloetzke	X	
Zagrzebski	X	

- Motion unanimously approved by the board

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today’s meeting – [see above to do-list](#)

- **Conflict of interest review:**

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when?)

- Brittany will share with Angela
- Michelle will reach out to Craig
- Scott G. will reach out to SON Experience for Healix

● **Rate this meeting:** (1-10) = (How can we improve?): 10, 10, 9, 10, 10, 9

● **Next Meeting Date/Time/Location:**

- **9/23/2021 6 p.m.**
- **TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed**

● **Meeting closing:** 6:36 p.m.

**The Journey School Strengths**

	1	2	3	4	5	6	7	8
<b>Michelle Cambrice</b>	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
<b>Kathy Gold</b>	Consistency	Harmony	Intellection	Empathy	Input			
<b>Andrew Lundquist</b>	Achiever	Relator	Responsibility	Significance	Competition			
<b>Sheila Shambley</b>	Learner	Restorative	Arranger	Strategic	Relator			
<b>Shannon Gostchock</b>	Consistency	Empathy	Achiever	Adaptability	Intellection	Developer	Input	Responsibility

<b>Kevin Davis</b>	Strategic	Positivity	Developer	Responsibility	Relator	Achiever	Input	Connectedness
<b>Shawn Baker</b>	Analytical	Significance	Belief	Responsibility	Consistency			
<b>Angela Silver</b>	Achiever	Relator	Harmony	Focus	Empathy			
<b>Brittany Barth</b>	Analytical	Relator	Significance	Focus	Achiever			
<b>Nicole Zagrzebski</b>	Developer	Connectedness	Empathy	Responsibility	Consistency			
<b>Mark Wrightsman</b>	Learner	Arranger	Responsibility	Achiever	Activator	Focus	Futuristic	Belief
<b>Judith Darling</b>	Achiever	Harmony	Intellecion	Input	Focus	Relator	Restorative	Responsibility
<b>Michelle Ji</b>	Relator	Arranger	Communication	Analytical	Responsibility			
<b>Craig Kepler</b>	Intellecion	Relator	Learner	Input	Responsibility	Connectedness	Context	Ideation

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<b>Wesley Tucker</b>	Restorative	Arranger	Includer	Consistency	Achiever	Analytical	Significance	Competition
<b>Scott Gostchock</b>	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualize	Belief
<b>Melanie Baker</b>	Achiever	Connectedness	Context	Analytical	Arranger	Input	Learner	Responsibility
<b>Jon Voss</b>	Empathy	Adaptability	Developer	Positivity	Woo			
<b>Alexandra Yakin</b>	Positivity	Achiever	Strategic	Woo	Communication			



<b>Tyrell Sledge</b>	Achiever	Includer	Positivity	Communication	Arranger			
<b>Monica Barrera Ramirez</b>	Includer	Restorative	Adaptability	Discipline	Empathy			
<b>Madeline Richards</b>	Input	Relator	Intellecion	Connectedness	Learner			
<b>Madison Hare</b>	Learner	Restorative	Developer	Achiever	Responsibility	Belief	Adaptability	Harmony
<b>Evelyn Boone</b>	Learner	Input	Responsibility	Restorative	Developer			