

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: July 22, 2021 at 6 p.m.

Zoom Meeting

(Scott will send out a Zoom Invite for all)

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Meeting Start Time: 6:04

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth		X	
Michelle Cambrice	X		
Scott Gostchock	X		
Michelle Ji	X		
Craig Kepler		X	
Zayed Lamu		X	
Angela Silver	X		
Rick Waldschmidt		X	
Nicole Zagrzebski		X	
Scott Kloetzke		X	

Participants:

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology**

embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Financial Reporting and Approval

- Motion made to approve financial reports and all supplemental information for May of 2021. Moved by Brittany Barth and seconded by Scott Kloetzke

Board Member	Voted Yay	Voted Nay
Gostchock	X	
Barth	X	
Ji	X	
Silver	X	
Kepler	X	
Kloetzke	X	

- Motion unanimously approved by the board

Segue: (5 minutes) Share a personal highlight since the last meeting

Scorecard: (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

- *Review Principal’s Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	

ELS Students	
Free and Reduced Lunch	
Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	
Other?	

Rock Review: (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

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To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Line of credit	Creating reports needed to submit to get this approved	August of 2021	Travis Berends Brittany Barth Angela Silver	Complete as soon as possible

Healix health event to be held in August per their availability		August 2021	Michelle Cambrice and Shannon Gostchock	
Luther grant between \$5,000 and \$20,000	Waiting to hear back	August, 2021	Michelle Cambrice Scott Gostchock	
Ciresi Walburn new grant being submitted		July 30, 2021	Michelle Cambrice with Fox Advancement	
Lease to be signed	Food services? Other changes? Insurance?	August, 2021	Craig Kepler and Michelle Cambrice	
Secretary on the Board	Everyone consider serving in this role	July of 2021	Scott will bring up again at the next board meeting and then will reach out individually	

St. Paul foundation grant – 3 different grants possible totaling \$105,000		July 27, 2021	All of the board send Fox Advancement their thoughts	
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Refinance Van loan – currently 7.99%		August of 2021	Brittany Barth	
Charter School Day Sunday, August 29		Purchase by August 6, 2021	Brittany Barth will send an email	
Fund Raising Meeting		August 2 at 5 p.m.	Scott Gostchock will take the lead	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials –	
	Student Achievement	
	Fundraising – St. Paul Foundation Grant	<ul style="list-style-type: none"> • We are moving forward with the St. Paul Foundation grant with the help of Fox Advancement • 3 grants in one total of \$105,000 • All board members comment as able • No new fund raising notes • Christmas Gertens is in motion by Shannon • Discuss other funding events upcoming

	Marketing – student outreach	We are placing ads and continue to be on KMOJ plus summer programs with recruitment and other activities
	Secretary	
	Board Election	
	IQS	End of year review coming in August
	Partnering Opportunities with day treatment center	We are currently exploring with IQS and a day treatment center the possibility of educationally serving their population IQS is in support of this effort, we need MDE approval

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today’s meeting – **see above to do-list**

- **Conflict of interest review:**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when?)

- Angela will share with Brittany
- Michelle Cambrice will share with Scott Kloetzke
- Scott Gostchock will share with Nicole and Craig

- **Rate this meeting:** (1-10) = (How can we improve?): 9, 9, 9, 9 = 9.0 average

- **Next Meeting Date/Time/Location:**

- **8/26/2021 6 p.m.**
- **TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed**

- **Meeting closing:** 6:30 p.m.

The Journey School Strengths

	1	2	3	4	5	6	7	8
Michelle Cambrice	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Kathy Gold	Consistency	Harmony	Intellection	Empathy	Input			
Andrew Lundquist	Achiever	Relator	Responsibility	Significance	Competition			
Sheila Shambley	Learner	Restorative	Arranger	Strategic	Relator			
Shannon Gostchock	Consistency	Empathy	Achiever	Adaptability	Intellection	Developer	Input	Responsibility
Kevin Davis	Strategic	Positivity	Developer	Responsibility	Relator	Achiever	Input	Connectedness
Shawn Baker	Analytical	Significance	Belief	Responsibility	Consistency			
Angela Silver	Achiever	Relator	Harmony	Focus	Empathy			
Brittany Barth	Analytical	Relator	Significance	Focus	Achiever			
Nicole Zagrzebski	Developer	Connectedness	Empathy	Responsibility	Consistency			
Mark Wrightsman	Learner	Arranger	Responsibility	Achiever	Activator	Focus	Futuristic	Belief
Judith Darling	Achiever	Harmony	Intellection	Input	Focus	Relator	Restorative	Responsibility

Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Craig Kepler	Intellection	Relator	Learner	Input	Responsibility	Connectedness	Context	Ideation
Wesley Tucker	Restorative	Arranger	Includer	Consistency	Achiever	Analytical	Significance	Competition
Scott Gostchock	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualize	Belief

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Melanie Baker	Achiever	Connectedness	Context	Analytical	Arranger	Input	Learner	Responsibility
Jon Voss	Empathy	Adaptability	Developer	Positivity	Woo			
Alexandra Yakin	Positivity	Achiever	Strategic	Woo	Communication			
Tyrell Sledge	Achiever	Includer	Positivity	Communication	Arranger			
Monica Barrerea Ramirez	Includer	Restorative	Adaptability	Discipline	Empathy			
Madeline Richards	Input	Relator	Intellection	Connectedness	Learner			
Madison Hare	Learner	Restorative	Developer	Achiever	Responsibility	Belief	Adaptability	Harmony
Evelyn Boone	Learner	Input	Responsibility	Restorative	Developer			