

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: June 23 at 6 p.m.

Zoom Meeting

(Scott will send out a Zoom Invite for all)

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Meeting Start Time: 06:11pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	X		
Michelle Cambrice	X		
Scott Gostchock	X		
Michelle Ji		X	
Craig Kepler		X	
Angela Silver	X		
Nicole Zagrzebski	X		
Scott Kloetzke	X		

Participants:

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”**

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Segue: (5 minutes) Share a personal highlight since the last meeting

Financial Reporting and Approval:

- Motion made June 23rd, 2022 to approve the May 2022 financials. Moved by Brittany Barth and seconded by Scott Kloetzke.

	Yay	Nay
Gostchock	x	
Barth	x	
Zagrzebski	x	
Silver	x	
Kloetzke	x	

Scorecard: (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

- *Review Principal's Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	
ELS Students	
Free and Reduced Lunch	
Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	

Other?	
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Rock Review: (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

- Shannon and Seth G. were both approved for Serve Safe (food service)

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Craig, Michelle C. and Scott G. to connect regarding conflict of interest		June 3 rd 2022	Scott G.	
Scott G. and Michelle C. to have conversation prior to involving Craig		May 31 st 2022	Scott G.	
Scott G to contact new board members for board training		8/25/2022	Scott G.	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Conflict of Interest and the board	Scott Gostchock will remain chairman of the board until otherwise notified from IQS – email from Craig Kepler attached below
	Onboarding	Scott G will contact two new members

- Motion made June 23rd, 2022 to approve IQS as TJS’ authorizer for the next three years per contractual agreement. Moved by Scott Gostchock and seconded by Brittany Barth.

	Yay	Nay
Gostchock	x	
Barth	x	
Zagrzebski	x	
Silver	x	
Kloetzke	x	

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

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New To-Do List: (5 minutes) Insert new action items from today’s meeting – **see above to do-list**

- **Conflict of interest review:**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when?) Brittany Barth to contact Michelle Ji, Scott G to contact Craig

- **Rate this meeting:** (1-10) = (How can we improve?): 8, 8, 9, 8, 8, 7-Initial email was missing zoom meeting link

- **Next Meeting Date/Time/Location:**

- Thursday, **8/25/2022** at 6 p.m.
- TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed

- **Meeting closing: 6:49pm**

Email as referenced in the IDS:

Hello Scott:

This email will address two conflict of interest questions that you asked me.

The first involves the impact of charter school conflict of interest rules as they apply to the relationship between The Journey School and The SON Experience, which is the owner of the Journey School's facility (and therefore The Journey School's landlord). You are the Journey School board chair. Two of your close family members – your wife and son – are employees (but not officers, directors, nor executives) of The SON Experience.

Minn. Stat. 124E.07, Subd. 3(b) prohibits you from serving on the board if any of your immediate family members is an **“owner or principal”** of The SON Experience. The SON Experience is a nonprofit corporation and church. As such, it has no owners. “Principal” is not defined in the statute, but its common usage meaning equates to a person who is involved in directing entity decision-making: a member of the board of directors, for example, or a high executive. Neither your wife nor your son falls into that category.

124E.14 states that, as a member of The Journey School board, you cannot participate in decisions involving its lease with The SON Experience (in other words, you must abstain) if any of your family members “has a financial interest” in The SON Experience. As with “principal”, the statute does not define “financial interest”. However, in its common usage, “financial interest” describes an ownership interest, or an investment from which a return is expected. Again, The SON Experience is a nonprofit corporation. As such, there is no person with a financial interest in the company.

Finally, 317A.255 (the conflict rule in the nonprofit corporation law) applies to a contract between The Journey School and an entity in which any of your family members has a

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“material financial interest”. If there is such a relationship, you must disclose it to the board and abstain from voting on matters involving The SON Experience. However, as ordinary employees, neither your wife nor son would have a “material financial interest” in The SON Experience.

Thus under each of the three conflict of interest rules that apply to charter school directors, it is my opinion that there is not a conflict that prevents you from serving as the board chair of The Journey School.

The second question you asked has to do with a contract between The Journey School (approved by The Journey School board) and an organization called “Heart Math”, which is run by Jabez Counseling Services. As I understand it, Steven Cambrice is a principal (either owner or other person of decision-making authority) at Jabez.

Steven Cambrice is the husband of Michelle Cambrice, the schools' executive director. As executive director, Michelle Cambrice is an employee of The Journey School and is subject to the authority of the school's board of directors.

124E.14(a) says that Michelle shall not “participate in selecting, awarding, or administering a contract” if a material conflict of interest exists. Given that Michelle and Steven are married,

a material conflict of interest does exist vis-à-vis the contract between The Journey School and Heart Math.

Therefore, the question is whether Michelle participates in “selecting, awarding, or administering” the contract. I do not believe Michelle participates in selecting or awarding the contract. The Journey School board of directors does that. There is a question whether Michelle participates in “administering” that contract. I don’t know what sort of involvement the school has in delivering Heart Math services to students, nor in rating Heart Math’s performance for purposes of future board action vis-à-vis whether to renew or extend the contract. The simple answer would be to appoint somebody other than Michelle to handle that task, and insulate Michelle from all aspects of Heart Math’s activities in the school.

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The Journey School Strengths

	1	2	3	4	5	6	7	8
Michelle Cambrice	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Kathy Gold	Consistency	Harmony	Intellection	Empathy	Input			
Andrew Lundquist	Achiever	Relator	Responsibility	Significance	Competition			
Sheila Shambley	Learner	Restorative	Arranger	Strategic	Relator			
Shannon Gostchock	Consistency	Empathy	Achiever	Adaptability	Intellection	Developer	Input	Responsibility
Kevin Davis	Strategic	Positivity	Developer	Responsibility	Relator	Achiever	Input	Connectedness
Shawn Baker	Analytical	Significance	Belief	Responsibility	Consistency			

Angela Silver	Achiever	Relator	Harmony	Focus	Empathy			
Brittany Barth	Analytical	Relator	Significance	Focus	Achiever			
Nicole Zagrzebski	Developer	Connectedness	Empathy	Responsibility	Consistency			
Mark Wrightsman	Learner	Arranger	Responsibility	Achiever	Activator	Focus	Futuristic	Belief
Judith Darling	Achiever	Harmony	Intellecion	Input	Focus	Relator	Restorative	Responsibility
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Craig Kepler	Intellecion	Relator	Learner	Input	Responsibility	Connectedness	Context	Ideation
Wesley Tucker	Restorative	Arranger	Includer	Consistency	Achiever	Analytical	Significance	Competition
Scott Gostchock	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualize	Belief
Melanie Baker	Achiever	Connectedness	Context	Analytical	Arranger	Input	Learner	Responsibility
Jon Voss	Empathy	Adaptability	Developer	Positivity	Woo			

Alexandra Yakin	Positivity	Achiever	Strategic	Woo	Communication			
Tyrell Sledge	Achiever	Includer	Positivity	Communication	Arranger			
Monica Barrerea Ramirez	Includer	Restorative	Adaptability	Discipline	Empathy			

Madeline Richards	Input	Relator	Intellecion	Connectedness	Learner			
Madison Hare	Learner	Restorative	Developer	Achiever	Responsibility	Belief	Adaptability	Harmony
Evelyn Boone	Learner	Input	Responsibility	Restorative	Developer			