

**The Journey Schools (TJS): Level 10 Meeting Agenda**

**Date: March 25, 2021 at 6 p.m.**

**Zoom Meeting**

**(Scott will send out a Zoom Invite for all)**

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

**Meeting Start Time: 6:02 PM**

**Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth	x		
Michelle Cambrice	x		
Scott Gostchock	x		
Michelle Ji	x		
Craig Kepler	x		
Zayed Lamu		x	
Angela Silver		x	
Rick Waldschmidt		x	
Nicole Zagrzebski	x		
Scott Kloetzke	x		

**Participants: Bondo**

**Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.”** This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable**

**expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”**

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

**Financial Reporting and Approval**

- Motion made to approve financial reports and all supplemental information for February 2021. Moved by Barth and seconded by Ji

Board Member	Voted Yay	Voted Nay
Gostchock	x	
Barth	x	
Ji	x	
Zagrzebski	x	
Kloetzke	x	
Kepler	x	

- Motion unanimously approved by the board

**Segue:** (5 minutes) Share a personal highlight since the last meeting

**Scorecard:** (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

- *Review Principal’s Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	
ELS Students	

Free and Reduced Lunch	
Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	
Other?	

**Rock Review:** (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

Proposed goals for staff for the upcoming academic year – done in January 2021.

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

3

**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Follow-Up with the Schultz Foundation Grant		Ongoing	Scott Gostchock	Potential grant realized
International Dinners		Fall 2021	Shannon Gostchock	Hold off for now

Discuss line of credit		April of 2021	Chuck Herdegen Brittany Barth Angela Silver	Complete as soon as possible
Development Work Discussions and Actions  Working on Gertens, WalMart, Gala event, etc.	Establish next meeting date	March 4, 2021 at 5 p.m.	Michelle Ji	Team Members: Scott Gostchock Michelle Ji Brittany Barth  Reach out to Angela for specific help as needed
Community Dinners		On hold	Kevin Davis + Shannon Gostchock	Hopefully, start up finalized
Healix health event to be held in August per their availability		August 2021	Michelle Cambrice and Shannon Gostchock	
The team will continue to explore options of a second site		March 2021	Scott Gostchock	

			Michelle Cambrice	
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More financial policies being researched for implementation i.e. MACS policies...		April 2021	Brittany Barth Angela Silver	
Explore in person/hybrid board meeting for March		April 2021	Scott Gostchock	
Luther grant between \$5,000 and \$20,000		March 30, 2021	Michelle Cambrice  Scott Gostchock	

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Second site expansion?	Continued exploration of potential second sites, with emphasis on full utilization of current site, maximization with leased areas with Head Start, and other potential with current site
	MDE Grant	Fully approved (\$175,000)
	Financials	Unanimously approved
	Student Achievement	Preparing for MCA's

	Fundraising	Please review Gerten's fundraising option and purchase if possible to support TJS Fox Advancement is narrowing down grant opportunities and will help write grants as we choose
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5

	Marketing	Ongoing and continue to follow existing plan
	Trauma support for school	Encouragement for school to provide appropriate resources for faculty, staff, and students to develop skills to work through trauma i.e. workshops

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today's meeting – **see above to do-list**

- Conflict of interest review
- Cascading Messages: (What needs to be communicated? By/to whom, how, when?)
  - Brittany will update Angela on meeting
- Rate this meeting: (1-10) = (How can we improve?): 9,8.5,10,10,9,9,9
- **Next Meeting Date/Time/Location:**
  - **4/22/2020 6 p.m.**
  - **TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed**
- Meeting closing: 7:00 PM

6

## The Journey School Strengths

	1	2	3	4	5	6	7	8
<b>Michelle Cambrice</b>	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
<b>Kathy Gold</b>	Consistency	Harmony	Intellection	Empathy	Input			
<b>Andrew Lundquist</b>	Achiever	Relator	Responsibility	Significance	Competition			
<b>Sheila Shambley</b>	Learner	Restorative	Arranger	Strategic	Relator			
<b>Shannon Gostchock</b>	Consistency	Empathy	Achiever	Adaptability	Intellection	Developer	Input	Responsibility
<b>Kevin Davis</b>	Strategic	Positivity	Developer	Responsibility	Relator	Achiever	Input	Connectedness
<b>Shawn Baker</b>	Analytical	Significance	Belief	Responsibility	Consistency			
<b>Angela Silver</b>	Achiever	Relator	Harmony	Focus	Empathy			
<b>Brittany Barth</b>	Analytical	Relator	Significance	Focus	Achiever			
<b>Nicole Zagrzebski</b>	Developer	Connectedness	Empathy	Responsibility	Consistency			
<b>Mark Wrightsman</b>	Learner	Arranger	Responsibility	Achiever	Activator	Focus	Futuristic	Belief
<b>Judith Darling</b>	Achiever	Harmony	Intellection	Input	Focus	Relator	Restorative	Responsibility
<b>Michelle Ji</b>	Relator	Arranger	Communication	Analytical	Responsibility			
<b>Craig Kepler</b>	Intellection	Relator	Learner	Input	Responsibility	Connectedness	Context	Ideation

<b>Wesley Tucker</b>	Restorative	Arranger	Includer	Consistency	Achiever	Analytical	Significance	Competition
<b>Scott Gostchock</b>	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualize	Belief
<b>Melanie Baker</b>	Achiever	Connectedness	Context	Analytical	Arranger	Input	Learner	Responsibility
<b>Jon Voss</b>	Empathy	Adaptability	Developer	Positivity	Woo			
<b>Alexandra Yakin</b>	Positivity	Achiever	Strategic	Woo	Communication			
<b>Tyrell Sledge</b>	Achiever	Includer	Positivity	Communication	Arranger			
<b>Monica Barrerea Ramirez</b>	Includer	Restorative	Adaptability	Discipline	Empathy			
<b>Madeline Richards</b>	Input	Relator	Intellecion	Connectedness	Learner			
<b>Madison Hare</b>	Learner	Restorative	Developer	Achiever	Responsibility	Belief	Adaptability	Harmony
<b>Evelyn Boone</b>	Learner	Input	Responsibility	Restorative	Developer			