

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: November 18, 2021 at 6 p.m.

Zoom Meeting

(Scott will send out a Zoom Invite for all)

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Meeting Start Time: 6:02 pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	X		
Michelle Cambrice	X		
Scott Gostchock	X		
Michelle Ji		X	
Craig Kepler		X	
Zayed Lamu		X	
Angela Silver	X		
Rick Waldschmidt		X	
Nicole Zagrzebski	X		
Scott Kloetzke	X		

Participants:

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable**

expectations; presented by highly effective teachers and leaders in a safe, structured, creative and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Financial Reporting and Approval:

- Motion made November 18th, 2021 to approve financial reports and all supplemental information for September & October 2021. Moved by Scott Gostchock and seconded by Scott Kloetzke.

Board Member	Voted Yay	Voted Nay
Gostchock	X	
Barth	X	
Zagrzebski	X	
Kloetzke	X	
Silver	X	

- Motion unanimously approved by the board

Segue: (5 minutes) Share a personal highlight since the last meeting

Scorecard: (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

- *Review Principal’s Report*

Description	Measurement(s)
Financials	
Enrollment	
ELL Students	
ELS Students	
Free and Reduced Lunch	

Prospects/Recruitments	
Wrap-Around Enrollment	
Test Scores	
Other?	

Rock Review: (5 minutes) Review status of each leadership team rock (“on track” or “off track”). (if a rock is off track or something is standing in the way of the rock completion immediately move to *Issues List*)

(Owner does not have to do it all, but has to own/be accountable to say “on track” or “off track”)

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

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To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Luther grant between \$5,000 and \$20,000	Waiting to hear back	October, 2021	Michelle Gambrice Scott Gostcheck	Grant was declined
Secretary on the Board	Everyone consider serving in this role	December of 2021	Scott will bring up again at the next board meeting and then will reach out individually	

Adding 2 new people to fund raising committee		By December 2021	Michelle Ji	
Board signing Corporate Resolution to Borrow/Grant collateral		"wet ink" signature needed 12/1/21	Michelle J, Craig K, Angela S, Nichole Z.	Complete ASAP. Work with Brittany for emailing/scanning signature
Prepare for Board Elections		Spring 2022	Board Members	Review bylaws
Discuss need for second van		Dec 2021 Meeting	Scott G and Michelle C	
Send BerganKDV Updated Fixed Asset Policy		11/19/21	B Barth	
M. Cambrice send waiting list and teacher need		ASAP	M Cambrice B Barth	Finance committee to review with

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details to Finance Committee				BerganKDV and immediately email Board with findings/recommendations
Meet to discuss and finalize day treatment partnering opportunity		Dec 2021	Scott G and Michelle C	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	Became a to-do
	Fundraising	Became a to-do
	Marketing — student outreach — Enrollment	Became a to-do
	Enrollment — Waiting List	Became a to-do
	Partnering Opportunities with day treatment center	Became a to-do

- Motion made November 18, 2021 to amend the Fixed Asset Policy to increase the capitalization threshold to \$2,500. Moved by Scott Gostchock and seconded by Brittany Barth.

Board Member	Voted Yay	Voted Nay
Gostchock	X	
Barth	X	
Zagrzebski	X	
Kloetzke	X	
Silver	X	

- Motion unanimously approved by the board

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today’s meeting – see above to do-list

● **Conflict of interest review:**

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when?)

- Scott G. to talk to Shannon about Matching Gift email from Brittany.
- Scott G. will follow-up with Craig regarding this meeting.
- Scott G. will follow-up with Michelle Ji regarding this meeting.

● **Rate this meeting:** (1-10) = (How can we improve?): 9, 9, 9, 9, 9, 9 = 9.0 average

● **Next Meeting Date/Time/Location:**

- **Tuesday, 12/21/2021 at 6 p.m.**
- **TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed**

● **Meeting closing:** 6:49 pm

The Journey School Strengths

	1	2	3	4	5	6	7	8
Michelle Cambrice	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Kathy Gold	Consistency	Harmony	Intellection	Empathy	Input			
Andrew Lundquist	Achiever	Relator	Responsibility	Significance	Competition			
Sheila Shambley	Learner	Restorative	Arranger	Strategic	Relator			
Shannon Gostchock	Consistency	Empathy	Achiever	Adaptability	Intellection	Developer	Input	Responsibility

Kevin Davis	Strategic	Positivity	Developer	Responsibility	Relator	Achiever	Input	Connectedness
Shawn Baker	Analytical	Significance	Belief	Responsibility	Consistency			
Angela Silver	Achiever	Relator	Harmony	Focus	Empathy			
Brittany Barth	Analytical	Relator	Significance	Focus	Achiever			

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Nicole Zagrzebski	Developer	Connectedness	Empathy	Responsibility	Consistency			
Mark Wrightsman	Learner	Arranger	Responsibility	Achiever	Activator	Focus	Futuristic	Belief
Judith Darling	Achiever	Harmony	Intellection	Input	Focus	Relator	Restorative	Responsibility
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Craig Kepler	Intellection	Relator	Learner	Input	Responsibility	Connectedness	Context	Ideation
Wesley Tucker	Restorative	Arranger	Includer	Consistency	Achiever	Analytical	Significance	Competition
Scott Gostchock	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualize	Belief
Melanie Baker	Achiever	Connectedness	Context	Analytical	Arranger	Input	Learner	Responsibility
Jon Voss	Empathy	Adaptability	Developer	Positivity	Woo			
Alexandra Yakin	Positivity	Achiever	Strategic	Woo	Communication			

Tyrell Sledge	Achiever	Includer	Positivity	Communication	Arranger			
Monica Barrera Ramirez	Includer	Restorative	Adaptability	Discipline	Empathy			
Madeline Richards	Input	Relator	Intellecion	Connectedness	Learner			
Madison Hare	Learner	Restorative	Developer	Achiever	Responsibility	Belief	Adaptability	Harmony
Evelyn Boone	Learner	Input	Responsibility	Restorative	Developer			