

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: June 21,2023 at 6 p.m.

Zoom Meeting

(Brittany will send out a Zoom Invite for all)

TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Meeting Start Time: 6:00PM –No Quorum- no motions made/approved

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	x		
Michelle Cambrice	x		
Michelle Ji	x		
Angela Silver		x	
Amanda Neumann		x	
Alainna Mattson	x		
Nicole Zagrzebski		x	

Participants:

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”**

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight's meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming

2

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest:

Approve the Agenda

Motion made May 25, 2023 to accept the agenda for The Journey School Board meeting on such date. Moved by Alainna Mattson and seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
Barth		
Neumann		
Mattson		
Silver		
Ji		
Zagrzebski		

- o Motion unanimously approved by the board

Financial Reporting and Approval:

Motion made June 21,2023 to approve the May 2023 financials. Moved by x and seconded by x.

	Yay	Nay
Barth		

Neumann		
Silver		
Mattson		
Zagrzebski		
Ji		

- Motion unanimously approved by the board

Approve the Minutes

Motion made June 21, 2023 to approve the May 2023 minutes. Moved by x and seconded by x.

	Yay	Nay
Barth		
Neumann		
Silver		
Mattson		
Zagrzebski		
Ji		

- Motion unanimously approved by the board

Scorecard: (5 minutes) Report numbers relative to goals. Move issues to Identify – Discuss – Solve (IDS)

● *Review Principal’s Report*

Description	Measurement(s)
Financials	
Enrollment	80+ for next year so far
ELL Students	
ELS Students	

Free and Reduced Lunch	
Prospects/Recruitments	
Test Scores	Went over Groves based off of aims web testing
Other?	

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Had a really successful gala. Big thanks for all the hard work all around!

3

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/Measurement
Lease review	Legal/lawyer	On Hold	Brittany Barth	
Enrollment	All staff	Next Board Meeting June 2023	Mandy Neumann	
Total Gala	Shannon	July 1,2023	Brittany Barth	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Transportation	
	Building and Bond Work	
	Enrollment	
	Fund Development	
	Board Training	IQS Annual Board Training Event Aug 9 th 8:30am-3:30pm Beacon Academy in Crystal
	Board Development Plan	Per statue: must be approved by the Board and followed that includes the yearly training and the initials required training for the new Board members and included in the annual report.
	Conflict of Interest Forms	

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today’s meeting – **see above to do-list**

- **Conflict of interest review:**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when?) Let Shannon know Brittany is stopping by for Gala count.
- **Rate this meeting:** (1-10) = (How can we improve?):
- **Next Meeting Date/Time/location:**
 - **8/24/2023 at 6 p.m.**
 - **TJS (775 Lexington Pkwy N, St Paul, MN 55104) – Zoom if needed**
- **Meeting closing:6:09pm**