

**The Journey Schools (TJS): Level 10 Meeting Agenda**

**Date: February 28,2024 at 4:45 p.m.**

**Where:** TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Zoom link for guests:

<https://pmgh.zoom.us/j/7062566311?pwd=Zk9QelZXdGZqa204MVFTSIZNVkMxZz09>

**Meeting Start Time: 4:50pm**

**Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth	X		
Michelle Ji	X		
Angela Silver	X		
Alainna Mattson	X		
Cherese Williams	X		
Latasha Williams	X		

**Participants: Michelle Cambrice and Amanda Neumann**

**Mission:** “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

**Community/Public Comments:** (5-10minutes)

Email received from family regarding concerns about faculty. It was discussed in the board meeting. Responded by board members, and TJS authorizer IQS.

*Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

**Segue:** (5 minutes) Share a personal highlight since the last meeting

**Conflict of Interest Review:**

**Approve the Agenda**

- Motion made February 28, 2024 to accept the agenda for The Journey School Board meeting on February 28, 2024. Moved by Alainna Mattson seconded by Latasha Williams.

Board Member	Voted Yay	Voted Nay
Barth	X	
Silver	X	
Mattson	X	
C Williams	X	
L Williams	X	
Ji	X	

- Motion unanimously approved by the board

**Other Approvals:**

**Financial Reporting and Approval:**

- Motion made February 28,2024 to approve the January 2024 financials. Moved by Brittany Barth and seconded by Alainna Mattson.

Board Member	Voted Yay	Voted Nay
Barth	X	
Silver	X	
Mattson	X	
C Williams	X	
L Williams	X	
Ji	X	

- o Motion unanimously approved by the board

**Approve the Minutes:**

Motion made February 28,2024 to approve the January 2024 minutes. Moved by Michelle Ji and seconded by Cherese Williams.

Board Member	Voted Yay	Voted Nay
Barth	X	
Silver	X	
Mattson	X	
C Williams	X	
L Williams	X	
Ji	X	

- o Motion unanimously approved by the board

**Policy Review:** 201 Legal Status of the Board

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

**Director’s Report:** (time allotted for Director’s report including enrollment, school activities, academic performance, etc.)

**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Bussing		In progress	Angela Silver	Connect with other Charter Schools.
Grants	All board members	02/28/24	Latasha Williams	Continue to look for grant opportunities
Email Tasha re: Grants	All board members	02/29/24	Latasha Williams	What is the social impact of the school within the community?
	All board			Sell tickets, and get auction items

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Enrollment	Brainstorm ideas to reach out.
	Financials	
	Fund Development	Gala May 4, 2024. Murder Mystery! Focus on auction items and donations. Also finding sponsors.
	Bussing	
	Grants	Working with Partner Up! to submit a grant in March and April. More opportunities to come this summer.

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today's meeting – **see above to do-list**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when.)

● **Rate this meeting:** (1-10) = (How can we improve) 10,10,10,10,10,10

● **Next Meeting Date/Time/location:**

○ March 20<sup>th</sup> , 2024 at 4:45pm

○ **TJS** (775 Lexington Pkwy N, St Paul, 55104) – Zoom Guests Only

● **Meeting closing: 5:41pm**