

**The Journey Schools (TJS): Level 10 Meeting Agenda**

**Date: April 24,2024 at 4:45 p.m.**

**Where:** TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Zoom link for guests:

<https://pmgh.zoom.us/j/7062566311?pwd=Zk9QelZXdGZqa204MVFTSIZNVkMxZz09>

**Meeting Start Time:**

**Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth			
Michelle Ji			
Angela Silver			
Alainna Mattson			
Cherese Williams			
Latasha Williams			

**Participants: Michelle Cambrice and Amanda Neumann**

**Mission:** “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

**Community/Public Comments:** (5-10minutes)

*Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

**Segue:** (5 minutes) Share a personal highlight since the last meeting

**Conflict of Interest Review:**

**Approve the Agenda**

- Motion made April 24, 2024 to accept the agenda for The Journey School Board meeting on April 24, 2024. Moved by XX seconded by XX.

Board Member	Voted Yay	Voted Nay
Barth		
Silver		
C Williams		
Ji		

- Motion unanimously approved by the board

**Other Approvals:**

**Financial Reporting and Approval:**

- Motion made April 24,2024 to approve the March 2024 financials. Moved by XX and seconded by XX.

Board Member	Voted Yay	Voted Nay
Barth		
Silver		
C Williams		

Ji		
----	--	--

- o Motion unanimously approved by the board

**Approve the Minutes:**

Motion made April 24,2024 to approve the March 2024 minutes. Moved by XX and seconded by XX.

Board Member	Voted Yay	Voted Nay
Barth		
Silver		
C Williams		
Ji		

- o Motion unanimously approved by the board

**Policy Review:**

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

**Director’s Report:** (time allotted for Director’s report including enrollment, school activities, academic performance, etc.)

**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Grants	All board members	02/28/24	Latasha Williams	Continue to look for grant opportunities
	All board			Sell tickets, and get auction items

Gala invites	Ms. G	asap	Ms. Neumann	Check mailing list
--------------	-------	------	-------------	--------------------

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Enrollment	Brainstorm ideas to reach out.
	Financials	
	Fund Development	Gala May 4,2024. Murder Mystery! Focus on auction items and donations. Also finding sponsors.
	Bussing	Two companies working on a quote. One more possibility.
	Grants	Working with Partner Up! to submit a grant in March and April. More opportunities to come this summer. In top 5 two are going to be rewarded!

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today's meeting – **see above to do-list**

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when.)
- **Rate this meeting:** (1-10) = (How can we improve)
- **Next Meeting Date/Time/location:**
  - May, 2024 at 4:45pm
  - TJS (775 Lexington Pkwy N, St Paul, 55104) – Zoom Guests Only
- **Meeting closing:**