

**The Journey Schools (TJS): Level 10 Meeting Agenda**

**Date: May 22,2024 at 4:45 p.m.**

**Where:** TJS (775 Lexington Pkwy N, St Paul, MN 55104) Zoom

link for guests:

<https://pmqh.zoom.us/j/7062566311?pwd=Zk9QelZXdGZqa204MVFTSIZNVkMxZz09>

**Meeting Start Time:** 4:46pm

**Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth	x		
Michelle Ji	x		
Angela Silver	x		
Alainna Mattson	x		
Cherese Williams	x		
Latasha Williams		x	

**Participants:** Michelle Cambrice, Amanda Neumann, Luli Axfhijaj

**Mission:** “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

**Community/Public Comments:** (5-10minutes)

*Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

**Segue:** (5 minutes) Share a personal highlight since the last meeting

**Conflict of Interest Review:**

**Approve the Agenda**

- Motion made May 22, 2024 to accept the agenda for The Journey School Board meeting on May 22, 2024. Moved by Alaina Mattson seconded by Brittany Barth.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- Motion unanimously approved by the board

**Financial Reporting and Approval:**

- Motion made May 22,2024 to approve the April 2024 financials. Moved by Brittany Barth and seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- Motion unanimously approved by the board

**Approve the Minutes:**

Motion made May 22,2024 to approve the April 2024 minutes. Moved by Brittany Barth and seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- Motion unanimously approved by the board

**Other Approvals:**

Motion made May 22,2024 to approve the IQS Charter School Contract Amendment. Moved by Brittany Barth and seconded by Cherese Williams.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- o Motion unanimously approved by the board

Motion made May 22,2024 to adopt the FY23-24 revised budget as presented. Moved by Brittany Barth and seconded by Angela Silver.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- o Motion unanimously approved by the board

Motion made May 22,2024 to adopt the FY24-25 original budget as presented. Moved by Brittany Barth and seconded by Angela Silver.

Board Member	Voted Yay	Voted Nay
Barth	x	
Silver	x	
C Williams	x	
Ji	x	
Mattson	x	

- o Motion unanimously approved by the board

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

**Director's Report:** (time allotted for Director's report including enrollment, school activities, academic performance, etc.)

**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Grants	All board members	02/28/24	Latasha Williams	Continue to look for grant opportunities
Board elections		End of school year	Brittany Barth	

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Enrollment	Brainstorm ideas to reach out.
	Financials	
	Fund Development	Raised little over 20,000 from the Gala.
	Bussing	Two companies working on a quote. One more possibility.
	Grants	Working with Partner Up! to submit a grant in March and April. More opportunities to come this summer. In top 5 two are going to be rewarded! Will know more in May.

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today's meeting – **see above to**

**do-list**

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when.)

● **Rate this meeting:** (1-10) = (How can we improve) 9,10,10,10,9,10,9

● **Next Meeting Date/Time/location:**

June 26, 2024 at 4:30pm at **TJS** (775 Lexington Pkwy N, St Paul, 55104) – Zoom Guests Only

● **Meeting closing:** 5:33PM