

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: August 27,2024 at 3:30 p.m.

Where: TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Guests may join in person or by zoom:

<https://pmqh.zoom.us/j/7062566311?pwd=Zk9QelZXdGZqa204MVFTSIZNVkMxZz09>

Meeting Start Time:

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth			
Michelle Ji			
Alainna Mattson			
Cherese Williams			
Latasha Williams			

Participants : Michelle Cambrice, Amanda Neumann, Scott Kloetzke

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made August 27, 2024 to accept the agenda for The Journey School Board meeting on June 26,2024. Moved by xx seconded by xx.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
Mattson		
L Williams		

- Motion unanimously approved by the board

- Motion made August 27, 2024 to accept the agenda for The Journey School Board meeting on August 27,2024. Moved by xx seconded by xx.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
Mattson		
L Williams		

- Motion unanimously approved by the board

Financial Reporting and Approval:

- Motion made August 27,2024 to approve the May 2024 financials. Moved by xx and seconded by xx.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
Mattson		
L Williams		

- Motion unanimously approved by the board

- Motion made August 27,2024 to approve the June 2024 financials. Moved by xx and seconded by xx.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
Mattson		
L Williams		

- Motion unanimously approved by the board

- Motion made August 27,2024 to approve the July 2024 financials. Moved by xx and seconded by xx.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
Mattson		
L Williams		

- Motion unanimously approved by the board

Approve the Minutes:

Motion made August 27,2024 to approve the May 2024 minutes. Moved by X and seconded by X.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
L Williams		

- Motion unanimously approved by the board

- Motion made August 27,2024 to approve the June 2024 minutes. Moved by X and seconded by X.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
L Williams		

- Motion unanimously approved by the board

- Motion made August 27,2024 to approve the July 2024 minutes. Moved by X and seconded by X.

Board Member	Voted Yay	Voted Nay
Barth		
Ji		
C Williams		
L Williams		

- Motion unanimously approved by the board

Other Approvals:

Policy Review: XX

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director’s Report: (time allotted for Director’s report including enrollment, school activities, academic performance, etc.)

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Grants	All board members	02/28/24	Latasha Williams	Continue to look for grant opportunities
Board elections		End of school year	Brittany Barth	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Enrollment	Brainstorm ideas to reach out. Math on a stick at the state fair staff volunteering Week of August 22
	Financials	
	Fund Development	Raised little over 20,000 from the Gala.
	Bussing	Two companies working on a quote. One more possibility.
	Grants	Working with Partner Up! to submit a grant in March and April. More opportunities to come this summer. In top 5 two are going to be rewarded! Will know more in May.

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today’s meeting – **see above to do-list**

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when.)

● **Rate this meeting:** (1-10) = (How can we improve)

● **Next Meeting Date/Time/location:**

September **xx**, 2024 at **?** pm at **TJS** (775 Lexington Pkwy N, St Paul, 55104) – Zoom Guests Only

● **Meeting closing:**