

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: June 26,2024 at 4:30 p.m.

Where: TJS (775 Lexington Pkwy N, St Paul, MN 55104)

Guests may join in person or by zoom:

<https://pmqh.zoom.us/j/7062566311?pwd=Zk9QelZXdGZqa204MVFTSIZNVkMxZz09>

Meeting Start Time: 4:30PM

Board Attendance

| Board Member | Present | Excused Absence | Unexcused Absence |
|------------------|---------|-----------------|-------------------|
| Brittany Barth | x | | |
| Michelle Ji | | x | |
| Angela Silver | | x | |
| Alainna Mattson | | x | |
| Cherese Williams | x | | |
| Latasha Williams | x | | |

Participants : Michelle Cambrice, Amanda Neumann, Scott Kloetzke

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made June 26, 2024 to accept the agenda for The Journey School Board meeting on June 26,2024. Moved by xx seconded by xx.

| Board Member | Voted Yay | Voted Nay |
|--------------|-----------|-----------|
| Barth | | |
| | | |
| C Williams | | |
| | | |
| L Williams | | |
| | | |

No Quorum.

Financial Reporting and Approval:

- Motion made June 26,2024 to approve the May 2024 financials. Moved by xx and seconded by xx.

| Board Member | Voted Yay | Voted Nay |
|--------------|-----------|-----------|
| Barth | | |
| | | |
| C Williams | | |
| | | |
| L Williams | | |
| | | |

No Quorum.

Approve the Minutes:

Motion made June 26,2024 to approve the May 2024 minutes. Moved by X and seconded by X.

| Board Member | Voted Yay | Voted Nay |
|--------------|-----------|-----------|
| Barth | | |
| | | |
| C Williams | | |
| | | |
| L Williams | | |
| | | |

No Quorum.

Other Approvals:

Policy Review: 209 – Code of Ethics

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director's Report: (time allotted for Director's report including enrollment, school activities, academic performance, etc.)

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

| Actions/Steps Required | Resources Needed | By Date | Point Person | Outcome/measurement |
|------------------------|-------------------|--------------------|------------------|--|
| Grants | All board members | 02/28/24 | Latasha Williams | Continue to look for grant opportunities |
| Board elections | | End of school year | Brittany Barth | |

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

| Priority | Topic | Solution (Who does what by when?) |
|----------|------------------|--|
| | Enrollment | Brainstorm ideas to reach out. Math on a stick at the state fair staff volunteering Week of August 22 |
| | Financials | |
| | Fund Development | Raised little over 20,000 from the Gala. |
| | Bussing | Two companies working on a quote. One more possibility. |
| | Grants | Working with Partner Up! to submit a grant in March and April. More opportunities to come this summer. In top 5 two are going to be rewarded! Will know more in May. |

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – **see above to do-list**

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when.

● **Rate this meeting:** (1-10) = (How can we improve) 8,10,10,10,8,9

● **Next Meeting Date/Time/location:**

August 27, 2024 at 3:30pm at **TJS** (775 Lexington Pkwy N, St Paul, 55104) – Zoom Guests Only

● **Meeting closing:** 5:08PM