

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: October 22nd at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Meeting Start Time: 4:49pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	x		
Michelle Ji	x		
Scott Kloetzke		x	
Crystal Grundmeier		x	
Karen Ruth Jarmon	x		
Taylor Skoglund	x		
Zayed Lamu	x		

Participants: Michelle Cambrice, Amanda Neumann, ABDO, Creative Planning, Cassie Williams,

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves, when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight's meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow up from the board and/or staff, or will require research etc., a decision may not be made during tonight's meeting. Thank you for coming. Presentation from ABDO regarding the audit financials.

Segue: (5 minutes) Share a personal highlight since the last meeting

Name: TJS Board 2025
Date: August 2025

Employee Strengths

 Partner2Learn
Build. Better. Together.

Traction ● Driving ● Seeing ● Interpersonal ● Lifestyle ● Wild Cards ● Problem Identification ● Problem Solving ●

Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Leamer	Intellecion	Relator	Input	Achiever	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Significance	Focus	Achiever			
Michelle Cambrice	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Marcus Fitzgerald	Leamer	Connectedness	Responsibility	Positivity	Intellecion	Belief	Achiever	Strategic
Scott Gostchock	Relator	Achiever	Responsibility	Leamer	Discipline	Communication	Individualization	Belief
Benjamin Heidt	Connectedness	Intellecion	Empathy	Input	Developer	Strategic	Leamer	Includer
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Kloetzke	Context	Connectedness	Maximizer	Intellecion	Activator			
Crystal Moe	Empathy	Achiever	Includer	Developer	Positivity			
Amanda Neumann	Includer	Consistency	Achiever	Responsibility	Harmony			
Karen Ruth-Jarmon	Belief	Achiever	Leamer	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Significance	Woo	Competition	Futuristic			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Achiever	Leamer	Belief	Relator
Latasha Williams	Communication	Adaptability	Includer	Woo	Responsibility	Arranger	Strategic	Connectedness

Conflict of Interest Review:

Approve the Agenda

- Motion made October 22, 2025 to accept the agenda for The Journey School Board meeting on October 22, 2025. Moved by Brittany Barth seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
Michelle Ji	x	
Taylor Skoglund	x	
Karen Ruth-Jarmon	x	
Brittany Barth	x	
Zayed Lamu	x	

- Motion unanimously approved by the board

Reporting and Approval:

- Motion made October 22, 2025 to approve the September 2025 financials. Moved by Brittany Barth and seconded by Taylor Skoglund.

Board Member	Voted Yay	Voted Nay
Michelle Ji	x	
Brittany Barth	x	
Taylor Skoglund	x	
Karen Ruth-Jarmon	x	
Zayed Lamu	x	

- Motion unanimously approved by the board

Approve the Minutes:

- Motion made October 22, 2025 to approve the September 2025 minutes. Moved by Taylor Skoglund and seconded by Karen Ruth Jarmon.

Board Member	Voted Yay	Voted Nay
Michelle Ji	x	
Brittany Barth	x	
Taylor Skoglund	x	
Karen Ruth Jarmon	x	

Zayed Lamu	x	
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- Motion unanimously approved by the board

Other Approvals:

Policy Review:

4

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director's Report: (time allotted for Director's report including enrollment, school activities, academic performance, etc.)

Goal Review

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (December of 2025)	Owner	On	Off	
Expansion team formed to research multiple sites and potential high school	TS	x		
Strengthen fundraising team to achieve even higher goals - pick Gala theme and set and conduct regular meetings	MJ/MN	x		
Strengthen progress monitoring and creating a testing team for TJS	CG	x		
Continue to recruit and enroll students utilizing current strategies and team and renew contract with Taylor Wiz Recruiting	MC	x		
Create community presence enhancement team	KRJ/Z A	x		
Quarterly check-in with school leadership on strategic plan progress	BB	x		

Quarterly update and tracking on all board trainings	BB	x		
Gather needed materials for audit on a quarterly basis	MC	x		Done
Conduct monthly meetings for school board	BB	x		
Evaluate terms and commitment for current and potential school board members	BB	x		
Conduct background checks on any new board members as required	MC	x		Done
Review any and all conflict of interests	MC	x		Done
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		
Hold quarterly meetings as needed per any legal issues	MC/CK	x		
Review and set new 90-day goals	BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Reach out to Taylor Wiz and ask for presentation	Brittany and Michelle	November	Brittany	

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)

	Enrollment/Taylor Wiz Recruiting	See if we can get a meeting next board meeting to show stats
	Financials	Working budget will be shared in Nov meeting.
	Fund Development	Run for the Roses May 2, live stream derby. Securing food wine and rentals
	Grants	

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to do list)

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

Speak with Danica and Shannon regarding social media stats

- **Rate this meeting:** (1-10) = (How can we improve) 9,10,9,9,9,9,10

- **Next Meeting Date/Time/location:** November 19, 2025 at 4:45pm at TJS (775 Lexington Pkwy N, St Paul, 55104)

- **Meeting closing:** 5:46pm