

**The Journey Schools (TJS): Level 10 Meeting Agenda Date:****March 25,2026 at 4:45 p.m.****Where:** TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet

**Meeting Start Time: 4:46pm****Board Attendance**

<b>Board Member</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Brittany Barth			
Michelle Ji			
Scott Kloetzke			
Crystal Grundmeier			
Karen Ruth Jarmon			
Taylor Skoglund			
Zayed Lamu			

**Participants :** Michelle Cambrice, Amanda Neumann

**Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.”** This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective**

teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

**Meeting Norms:** Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

**Community/Public Comments:** (5-10minutes)

*Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.*

**Segue:** (5 minutes) Share a personal highlight since the last meeting **Conflict**

**of Interest Review:**

**Approve the Agenda**

- Motion made March 25, 2026 to accept the agenda for The Journey School Board meeting on March 25, 2026. Moved by x seconded by x.

Board Member	Voted Yay	Voted Nay
Brittany Barth		
Michelle Ji		
Scott Kloetzke		
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		

- o Motion unanimously approved by the board

**Reporting and Approval:**

• Motion made March 25, 2026 to approve the February 2026 financials. Moved by x and seconded by x.

<b>Board Member</b>	<b>Voted Yay</b>	<b>Voted Nay</b>
Brittany Barth		
Michelle Ji		
Scott Kloetzke		
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		

- Motion unanimously approved by the board

**Approve the Minutes:**

Motion made March 25, 2026 to approve the February 2026 minutes. Moved by x and seconded by x.

<b>Board Member</b>	<b>Voted Yay</b>	<b>Voted Nay</b>
Brittany Barth		
Michelle Ji		
Scott Kloetzke		

Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		

- o Motion unanimously approved by the board

**Other Approvals:**

**Policy Review:**

**People Headlines:** (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

**Director's Report:** (time allotted for Director's report including enrollment, school activities, academic performance, etc.) **Goal Review:**

**To-Do List:** (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (December of 2025)	Owner	On	Off	Complete?
Expansion team formed to research multiple sites and potential high school	TS	x		On Hold
Strengthen fundraising team to achieve even higher goals	MJ/MN	x		
Strengthen progress monitoring and creating a testing team for TJS	CG	x		

Create community presence enhancement team	KRJ/ZA		x	
Quarterly check-in with school leadership on strategic plan progress	BB		x	
Quarterly update and tracking on all board trainings	BB		x	
Conduct monthly meetings for school board	BB	x		
Evaluate terms and commitment for current and potential school board members	BB	x		
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		
Hold quarterly meetings as needed per any legal issues	MC/CK	x		
Review and set new 90-day goals – Review Q2 Proposed Goals	BB	x		
90-day Plan (March2026)	OWNER	ON	OFF	Complete
Add a board member to finance committee*( could be Q3 goal)	CG/TS	x		
Propose Specialty name for TJS re-brand	SK/MC	x		
Secure silent auction donations for Gala	MJ	x		
Secure corporate sponsorships for Gala	MJ	x		
Document instructions for setting up TJS board elections	BB	x		
Director of the board succession planning	BB		x	
Review interest in contracting with Taylor Wiz for Spring/Summer Enrollment Support	MC			Complete
Quarterly Check-in with school leadership in strategic plan progress	BB	x		

Quarterly update and tracking on all board training	BB	x		
Conduct monthly meeting for school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		

<b>Actions/Steps Required</b>	<b>Resources Needed</b>	<b>By Date</b>	<b>Point Person</b>	<b>Outcome/measurement</b>
Send out survey to faculty regarding USP unique selling points.	Mandy/Survey Monkey	March 6	Scott K	Survey out by March 6 with presentation to board by March meeting
Update to working budget	Creative planning	March finance committee meeting	Michelle C	Present to board in March Meeting.

**IDS – Identify/Discuss/Solve:** (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

<b>Priority</b>	<b>Topic</b>	<b>Solution</b> (Who does what by when?)
	Financials	Working on working budget Brittany will send out when updated.

	Fund Development	Run for the roses: Ahead, centerpieces figured out. Setup ordered, Music and DJ secured, wine secured. Ticket deadline.
	Grants	Everyone Keep Looking/connected with a Grant writer.

**Conclusion:** (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

**New To-Do List:** (5 minutes) Insert new action items from today's meeting – (see above to do list)

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

- **Rate this meeting:** (1-10) = (How can we improve)

● **Next Meeting Date/Time/location:** April x, 2026 at 4:45pm at TJS (775 Lexington Pkwy N, St Paul, 55104)

- **Meeting closing:** pm

# Appendix

Name: TJS Board 2025  
Date: August 2025

## Employee Strengths



● Traction   
 ● Driving   
 ● Seeing   
 ● Interpersonal   
 ● Lifestyle   
 ● Wild Cards   
 ● Problem Identification   
 ● Problem Solving

Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intuition	Relator	Input	Activator	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Systemic	Focus	Activator			
Michelle Cambrice	Activator	Deliberative	Relator	Focus	Individualization	Arranger	Command	Systemic
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intuition	Belief	Activator	Strategic
Scott Gostchock	Relator	Activator	Responsibility	Learner	Discipline	Communication	Individualization	Belief
Benjamin Heldt	Connectedness	Intuition	Empathy	Input	Developer	Strategic	Learned	Include
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Kloetzke	Context	Connectedness	Maximizer	Intuition	Activator			
Crystal Moe	Empathy	Activator	Include	Developer	Positivity			
Amanda Neumann	Include	Consistency	Activator	Responsibility	Harmony			
Karen Ruth-Jarmon	Belief	Activator	Learned	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Systemic	Woo	Developer	Futuristic			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Activator	Learned	Belief	Relator
Latasha Williams	Communication	Adaptability	Include	Woo	Responsibility	Arranger	Strategic	Connectedness