

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: February 25,2026 at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet

Video call link: <https://meet.google.com/qzr-xmha-uwh>

Or dial: (US) +1 347-947-1996 PIN: 367 811 966#

Meeting Start Time: 4:46pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	x		
Michelle Ji	X Online schedule conflict		
Scott Kloetzke	X Online schedule conflict		
Crystal Grundmeier	x		
Karen Ruth Jarmon	X Online Sick		
Taylor Skoglund	x		
Zayed Lamu	x		

Participants : Michelle Cambrice, Amanda Neumann

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that**

includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made February 25, 2026 to accept the agenda for The Journey School Board meeting on February 25, 2026. Moved by Brittany Barth seconded by Taylor Skoglund.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Michelle Ji	x	
Scott Kloetzke	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Taylor Skoglund	x	
Zayed Lamu	x	

- Motion unanimously approved by the board

Reporting and Approval:

- Motion made February 25, 2026 to approve the January 2025 financials. Moved by Brittany Barth and

seconded by Karen Ruth Jarmon.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Michelle Ji	x	
Scott Kloetzke	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Taylor Skoglund	x	
Zayed Lamu	x	

- Motion unanimously approved by the board

Approve the Minutes:

Motion made February 25, 2026 to approve the January 2026 minutes. Moved by Brittany Barth and seconded by Crystal Grundmeier.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Michelle Ji	x	
Scott Kloetzke	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Taylor Skoglund	x	
Zayed Lamu	x	

- Motion unanimously approved by the board

Other Approvals:

Policy Review:

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

Director's Report: (time allotted for Director's report including enrollment, school activities, academic performance, etc.)

Goal Review:

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (December of 2025)	Owner	On	Off	Complete?
Expansion team formed to research multiple sites and potential high school	TS	x		On Hold
Strengthen fundraising team to achieve even higher goals – pick Gala theme and set and conduct regular meetings	MJ/MN	x		Completed
Strengthen fundraising team to achieve even higher goals	MJ/MN	x		
Strengthen progress monitoring and creating a testing team for TJS	CG	x		
Continue to recruit and enroll students utilizing current strategies and team and renew contract with Taylor Wiz Recruiting	MG	x		Contract Ended
Create community presence enhancement team	KRJ/ZA		x	
Quarterly check-in with school leadership on strategic plan progress	BB		x	
Quarterly update and tracking on all board trainings	BB		x	

Gather needed materials for audit on a quarterly basis	MC	x		Done
Conduct monthly meetings for school board	BB	x		
Evaluate terms and commitment for current and potential school board members	BB	x		
Conduct background checks on any new board members as required	MC	x		Done
Review any and all conflict of interests	MC	x		Done
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		
Hold quarterly meetings as needed per any legal issues	MC/CK	x		
Review and set new 90-day goals – Review Q2 Proposed Goals	BB	x		
90-day Plan (March2026)	OWNER	ON	OFF	Complete
Add a board member to finance committee*(could be Q3 goal)	CG/TS	x		
Propose Specialty name for TJS re-brand	SK/MC	x		
Secure silent auction donations for Gala	MJ	x		
Secure corporate sponsorships for Gala	MJ	x		
Document instructions for setting up TJS board elections	BB	x		
Director of the board succession planning	BB		x	
Review interest in contracting with Taylor Wiz for Spring/Summer Enrollment Support	MC			Complete
Quarterly Check-in with school leadership in strategic plan progress	BB	x		
Quarterly update and tracking on all board training	BB	x		
Conduct monthly meeting for school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Send out survey to faculty regarding USP unique selling points.	Mandy/Survey Monkey	March 6	Scott K	Survey out by March 6 with presentation to board by March meeting
Update to working budget	Creative planning	March finance committee meeting	Michelle C	Present to board in March Meeting.

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Enrollment/Taylor Wiz Recruiting	May
	Financials	Working on working budget Brittany will send out when updated.
	Fund Development	Run for the roses: Ahead, centerpieces figured out. Setup ordered, Music and DJ secured, wine secured. Ticket deadline.
	Grants	Everyone Keep Looking/connected with a Grant writer.

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to do list)

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

● **Rate this meeting:** (1-10) = (How can we improve) 8,8,9,10,8,9,9,9,10,9

● **Next Meeting Date/Time/location:** **March 25, 2026 at 4:45pm** at **TJS** (775 Lexington Pkwy N, St Paul, 55104)

● **Meeting closing: 5:41pm**

Appendix

Employee Strengths



Traction ● Driving ● Seeing ● Interpersonal ● Lifestyle ● Wild Cards ● Problem Identification ● Problem Solving ●

Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intellection	Relator	Input	Achiever	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Significance	Focus	Achiever			
Michelle Cambrice	Achiever	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intellection	Belief	Achiever	Strategic
Scott Gostchock	Relator	Achiever	Responsibility	Learner	Discipline	Communication	Individualization	Belief
Benjamin Heldt	Connectedness	Intellection	Empathy	Input	Developer	Strategic	Learner	Includer
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Koetzke	Context	Connectedness	Maximizer	Intellection	Activator			
Crystal Moe	Empathy	Achiever	Includer	Developer	Positivity			
Amanda Neumann	Includer	Consistency	Achiever	Responsibility	Harmony			
Karen Ruth-Jarmon	Belief	Achiever	Learner	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Significance	Woo	Competition	Futuristic			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Achiever	Learner	Belief	Relator
Latasha Williams	Communication	Adaptability	Includer	Woo	Responsibility	Arranger	Strategic	Connectedness