

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: April 22,2026 at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet

Meeting Start Time: pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth			
Michelle Ji			
Scott Kloetzke			
Crystal Grundmeier			
Karen Ruth Jarmon			
Taylor Skoglund			
Zayed Lamu			

Participants: Michelle Cambrice, Amanda Neumann

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting **Conflict**

of Interest Review:

Approve the Agenda

- Motion made April 22, 2026 to accept the agenda for The Journey School Board meeting on April 22, 2026. Moved by x seconded by x.

Board Member	Voted Yay	Voted Nay
Brittany Barth		
Scott Kloetzke		

Michelle Ji		
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		

- o Motion unanimously approved by the board

Reporting and Approval:

- Motion made April 22, 2026 to approve the March2026 financials. Moved by x and seconded by x.

Board Member	Voted Yay	Voted Nay
Brittany Barth		
Scott Kloetzke		
Michelle Ji		
Crystal Grundmeier		

Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		

- o Motion unanimously approved by the board

Approve the Minutes:

Motion made April 22, 2026 to approve the March 2026 minutes. Moved by x and seconded by x.

Board Member	Voted Yay	Voted Nay
Brittany Barth		
Scott Kloetzke		
Michelle Ji		
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		

Zayed Lamu		
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- o Motion unanimously approved by the board

Other Approvals:

Policy Review:

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director's Report: (time allotted for Director's report including enrollment, school activities, academic performance, etc.) **Goal Review:**

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (March 2026)	Owner	On	Off	Complete?
Add a board member to finance committee	CG/TS			x
Propose Specialty name for TJS re-brand	SK/MC	x		
Secure silent auction donations for Gala	MJ		x	
Secure corporate sponsorships for Gala	MJ		x	
Document instructions for setting up TJS board elections	BB		x	

Director of the board succession planning	BB		x	
Quarterly Check-in with school leadership in strategic plan progress	BB	x		
Quarterly update and tracking on all board training	BB		x	
Conduct monthly meeting for school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		
Review and set new 90-day goals	BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Send out survey to faculty regarding USP unique selling points.	Mandy/Survey Monkey	April	Scott K	Survey out by April with presentation to board by March meeting
All Figure out 1-2 Silent Auction Items	All Board Members	Next Board Meeting	Michelle Ji	Email what it is as soon as you have it and value of worth.

Resend Cooperate sponsor donation letter out	Letter /email	asap	Michelle Ji	Share with board
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IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Fund Development	Run for the roses: Ahead, centerpieces figured out. Setup ordered, Music and DJ secured, wine secured. Ticket deadline. Need more auction items/corporate sponsors
	Grants	Everyone Keep Looking/connected with a Grant writer.

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to do list)

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

● **Rate this meeting:** (1-10) = (How can we improve)

● **Next Meeting Date/Time/location:** May, 2026 at 4:45pm at TJS (775 Lexington Pkwy N, St Paul, 55104) ● **Meeting closing:** pm

Appendix

Name: TJS Board 2025
Date: August 2025

Employee Strengths



Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intuition	Relator	Input	Activator	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Altruistic	Focus	Activator			
Michelle Cambrice	Activator	Deliberative	Relator	Focus	Individualization	Arranger	Command	Optimistic
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intuition	Belief	Activator	Strategic
Scott Gostchock	Relator	Activator	Responsibility	Learner	Discipline	Communication	Individualization	Belief
Benjamin Heldt	Connectedness	Intuition	Empathy	Input	Developer	Strategic	Learned	Include
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Kloetzke	Context	Connectedness	Maximizer	Intuition	Activator			
Crystal Moe	Empathy	Activator	Include	Developer	Positivity			
Amanda Neumann	Include	Consistency	Activator	Responsibility	Harmony			
Karen Ruth-Jarmon	Belief	Activator	Learner	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Optimistic	Woo	Consistency	Futuristic			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Activator	Learner	Belief	Relator
Latasha Williams	Communication	Adaptability	Include	Woo	Responsibility	Arranger	Strategic	Connectedness