

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: May 27, 2026 at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet: <https://meet.google.com/jiu-ycrr-oqq>

Meeting Start Time: 4:48 pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	x		
Michelle Ji		x	
Scott Kloetzke	x		
Crystal Grundmeier	x		
Karen Ruth Jarmon	x		
Taylor Skoglund		x	
Zayed Lamu	5:11x		

Participants: Michelle Cambrice, Amanda Neumann, Sharice Williams, & Luli Aghijaj

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term we want to be known as a school where: “All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow up from the board and/or staff, or will require research etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made May 27, 2026 to accept the agenda for The Journey School Board meeting on May 27, 2026. Moved by Brittany Barth seconded by Karen Ruth Jarmon

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	

Karen Ruth Jarmon	x	
Scott Kloetzke	x	

- o Motion unanimously approved by the board

Reporting and Approval:

• Motion made May 27, 2026, to approve the April 2026 financials. Moved by Brittany Barth and seconded by Crystal Grundmeier.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Scott Kloetzke	x	

- o Motion unanimously approved by the board

Approve the Minutes:

Motion made May 27, 2026, to approve the April 2026 minutes. Moved by Brittany Barth and seconded by Karen Ruth Jarmon.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Scott Kloetzke	x	

- o Motion unanimously approved by the board

Other Approvals:

Motion made May 27, 2026, to approve the school calendar for 2026-2027. Moved by Brittany Barth and seconded by Scott Kloetzke.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Scott Kloetzke	x	

- Motion unanimously approved by the board

Motion made May 27, 2026 to approve the revised 24-25 Journey School annual report. Moved by Brittany Barth and seconded by Crystal Grundmeier.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Scott Kloetzke	x	

- Motion unanimously approved by the board

Policy Review:

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...)

Director’s Report: (time allotted for Director’s report including enrollment, school activities, academic performance, etc.)

Goal Review:

To-Do List: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (March 2026)	Owner	On	Off	Complete?

Add a board member to finance committee	CG/TS			x
Propose Specialty name for TJS re-brand	SK/MC		x	
Secure silent auction donations for Gala	MJ			x
Secure corporate sponsorships for Gala	MJ			x
Document instructions for setting up TJS board elections	BB		x	
Director of the board succession planning	BB		x	
Quarterly Check-in with school leadership in strategic plan progress	BB	x		
Quarterly update and tracking on all board training	BB		x	
Conduct monthly meeting for school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with finance committee and monthly reviews for approval of all financials	TS/BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
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Send out survey to faculty regarding USP unique selling points.	Mandy/Survey Monkey	May	Scott K	Survey out by May with presentation to board by March meeting
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IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Fund Development	Update board on setup and help needed thurs-sat Run for the roses: Ahead, centerpieces figured out. Setup ordered, Music and DJ secured, wine secured. Ticket deadline. Need more auction items/corporate sponsors
	Grants	Everyone Keep Looking/connected with a Grant writer.

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to do list)

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

● **Rate this meeting:** (1-10) = (How can we improve) 9,10,10,10,9,9,9,10

● **Next Meeting Date/Time/location:** June 24 at 4:45pm at TJS (775 Lexington Pkwy N, St Paul, 55104) ● **Meeting closing:** 5:24 pm

Appendix

Name: TJS Board 2025
Date: August 2025

Employee Strengths



Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intlection	Relator	Input	Activator	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Discipline	Focus	Activator			
Michelle Cambrice	Activator	Deliberative	Relator	Focus	Individualization	Arranger	Command	Discipline
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intlection	Belief	Activator	Strategic
Scott Gostchock	Relator	Activator	Responsibility	Learner	Discipline	Communication	Individualization	Belief
Benjamin Heldt	Connectedness	Intlection	Empathy	Input	Developer	Strategic	Learner	Include
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Klobzke	Context	Connectedness	Masochist	Intlection	Activator			
Crystal Moe	Empathy	Activator	Include	Developer	Positivity			
Amanda Neumann	Include	Consistency	Activator	Responsibility	Harmony			
Karen Ruth-Jarmon	Belief	Activator	Learner	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Discipline	Win	Discipline	Future			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Activator	Learner	Belief	Relator
Latasha Williams	Communication	Adaptability	Include	Win	Responsibility	Arranger	Strategic	Connectedness