

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: September 23, 2026 at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet: <https://meet.google.com/jiu-ycrr-ogg>

Meeting Start Time: pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Scott Kloetzke			
Crystal Grundmeier			
Karen Ruth Jarmon			
Taylor Skoglund			
Zayed Lamu			
Sharice McCain			

Participants: Creative planning, Michelle Cambrice & Amanda Neumann

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term, we want to be known as a school where: **“All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective**

teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research, etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made September 23, 2026, to accept the agenda for The Journey School Board meeting on September 23, 2026. Moved xx seconded by xx.

Board Member	Voted Yay	Voted Nay
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		
Sharice McCain		

- Motion unanimously approved by the board

Reporting and Approval:

- Motion made September 23, 2026, to approve the July 2026 financials. Moved by xx and seconded by xx.

Board Member	Voted Yay	Voted Nay
Crystal Grundmeier		
Karen Ruth Jarmon		
Taylor Skoglund		
Zayed Lamu		
Sharice McCain		

- Motion unanimously approved by the board

Approve the Minutes:

Motion made September 23, 2026, to approve the August 2026 minutes. Moved by xx and seconded by xx.

Board Member	Voted Yay	Voted Nay
Crystal Grundmeier		
Karen Ruth Jarmon		

Taylor Skoglund		
Zayed Lamu		
Sharice McCain		

- Motion unanimously approved by the board

Other Approvals:

Policy Review: MINNESOTA PAID LEAVE POLICY

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director's Report:

- Enrollment
- School Activities
- Strategic Plan
- Academics
 - Progress Monitoring
 - Reading Center
 - Test Scores
 - MCA's

Goal Review:

To-Do List/The Board's Strategic Plan: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (March 2026)	Owner	On	Off	Complete?
Add a board member to finance committee	CG/TS			x
Propose Specialty name for TJS rebrand	SK/MC			x
Secure silent auction donations for Gala	MJ			x
Secure corporate sponsorships for Gala	MJ			x
Document instructions for setting up TJS board elections	BB			x
Director of the board succession planning	zL	x		
Quarterly Check-in with school leadership in strategic plan progress	MC	x		
Quarterly update and tracking on all board training	BB	x		
Conduct monthly meetings for the school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with the finance committee and monthly reviews for approval of all financials	TS/BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Updated goals for new school year	Brainstorm new goals by next board meeting	Sept	All board members	Check strategic plan from iqs-update bylaws
Take action of updating tracker with trainings	Use google drive/add excel form to it		Taylor	
More parent engagement	?			

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Fund Development	
	Grants	Everyone Keep Looking/connected with a Grant writer.

Conclusion: (5 minutes) Tie up loose ends.

● Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to-do list)

● **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

● **Rate this meeting:** (1-10) = (How can we improve

● **Next Meeting Date/Time/location:** xx at 4:45 pm at TJS (775 Lexington Pkwy N, St Paul, 55104)

● **Meeting closing:** PM

Appendix

Name: TJS Board 2025
Date: August 2025

Employee Strengths

Partner Learn

Traction ● Driving ● Seeing ● Interpersonal ● Lifestyle ● Wild Cards ● Problem Identification ● Problem Solving ●

Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intuition	Relator	Input	Activator	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Discipline	Focus	Activator			
Michelle Cambrice	Activator	Deliberative	Relator	Focus	Individualization	Arranger	Command	Discipline
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intuition	Belief	Activator	Strategic
Scott Gostcheck	Relator	Activator	Responsibility	Learnor	Discipline	Communication	Individualization	Belief
Benjamin Heldt	Connectedness	Intuition	Empathy	Input	Developer	Strategic	Learnor	Include
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Kloetzke	Context	Connectedness	Mastermind	Intuition	Activator			
Crystal Moe	Empathy	Activator	Include	Developer	Positivity			
Amenda Neumann	Include	Consistency	Activator	Responsibility	Harmony			
Karen Ruth-Jamson	Belief	Activator	Learnor	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Discipline	Woo	Consistency	Futuristic			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Activator	Learnor	Belief	Relator
Latasha Williams	Communication	Adaptability	Include	Woo	Responsibility	Arranger	Strategic	Connectedness