

The Journey Schools (TJS): Level 10 Meeting Agenda

Date: August 26, 2026 at 4:45 p.m.

Where: TJS - 775 Lexington Pkwy N, St Paul, MN 55104

Some members may participate via Google Meet: <https://meet.google.com/jiu-ycrr-ogg>

Meeting Start Time:4:48 pm

Board Attendance

Board Member	Present	Excused Absence	Unexcused Absence
Brittany Barth	x		
Michelle Ji	x		
Scott Kloetzke		x	
Crystal Grundmeier	x		
Karen Ruth Jarmon	x		
Taylor Skoglund	x		
Zayed Lamu	x		
Sharice McCain	x		

Participants: Creative planning, Michelle Cambrice & Amanda Neumann & Travis IQS

Mission: “To provide all students with the values, skills and knowledge needed to embark on a life-long journey to success.” This is what The Journey School will do every day for all the children. In the long-term, we want to be known as a school where: “**All students love to learn, have access to a high-quality, individualized, technology embedded, standards-based curriculum with clearly defined and measurable expectations; presented by highly effective teachers and leaders in a safe, structured, creative, and nurturing learning environment that includes parent and community engagement. Students are empowered to be productive and contributing individuals in their school, local community, and the global society.**”

Meeting Norms: Turn off devices. Start promptly. Full involvement and attention from all. Mute themselves when not speaking.

Community/Public Comments: (5-10minutes)

Comment is the only open forum of tonight’s meeting. It is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff, or will require research, etc., a decision may not be made during tonight’s meeting. Thank you for coming.

Segue: (5 minutes) Share a personal highlight since the last meeting

Conflict of Interest Review:

Approve the Agenda

- Motion made August 26, 2026, to accept the agenda for The Journey School Board meeting on August 26, 2026. Moved Brittany Barth seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	

Karen Ruth Jarmon	x	
Michelle Ji	x	
Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Reporting and Approval:

- Motion made August 26, 2026, to approve the June 2026 financials. Moved by Brittany Barth and seconded by Taylor Skoglund.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	

Michelle Ji	x	
Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Approve the Minutes:

Motion made August 26, 2026, to approve the June 2026 minutes. Moved by Brittany Barth and seconded by Karen Ruth Jarmon.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Michelle Ji	x	

Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- o Motion unanimously approved by the board

Other Approvals:

Motion made August 26, 2026, to approve the TJS Cardiac Emergency Response Plan. Moved by Brittany Barth and seconded by Taylor Skoglund.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Michelle Ji	x	
Taylor Skoglund	x	

Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Motion made August 26, 2026, to approve the staff for the FY 26-27 school year. Moved by Brittany Barth and seconded by Karen Ruth Jarmon.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Michelle Ji	x	
Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Motion made August 26, 2026, for Michelle Cambrice to revoke the school's election to use St. Paul Public School District transportation and revise its transportation election to receive transportation funds directly. Michelle Cambrice is also to notify Saint Paul Public Schools and MDE directly. Moved by Brittany Barth and seconded by Crystal Grundmeier.

Board Member	Voted Yay	Voted Nay
Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Michelle Ji	x	
Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Motion made August 26, 2026, to approve using Crestline Transportation for busing services for the 2026/27 school year. Moved by Brittany Barth and seconded by Michelle Ji.

Board Member	Voted Yay	Voted Nay
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Brittany Barth	x	
Crystal Grundmeier	x	
Karen Ruth Jarmon	x	
Michelle Ji	x	
Taylor Skoglund	x	
Zayed Lamu	x	
Sharice McCain	x	

- Motion unanimously approved by the board

Policy Review: Procurement Policy

People Headlines: (5 minutes) (a moment where everyone in the room has an opportunity to share a negative or positive about someone in the organization, vendor, etc. that is important for all to know...

Director's Report:

- Enrollment
- School Activities
- Strategic Plan
- Academics
 - Progress Monitoring

- Reading Center
- Test Scores
- MCA's

Goal Review:

To-Do List/The Board's Strategic Plan: (5 minutes) Insert action items from meeting. Done or not done?

90-day plan (March 2026)	Owner	On	Off	Complete?
Add a board member to finance committee	CG/TS			x
Propose Specialty name for TJS rebrand	SK/MC			x
Secure silent auction donations for Gala	MJ			x
Secure corporate sponsorships for Gala	MJ			x
Document instructions for setting up TJS board elections	BB			x
Director of the board succession planning	zL	x		
Quarterly Check-in with school leadership in strategic plan progress	MC	x		

Quarterly update and tracking on all board training	BB	x		
Conduct monthly meetings for the school board	BB	x		
Review interest of potential new board members	BB	x		
Hold quarterly reviews with the finance committee and monthly reviews for approval of all financials	TS/BB	x		

Actions/Steps Required	Resources Needed	By Date	Point Person	Outcome/measurement
Updated goals for new school year	Brainstorm new goals by next board meeting	Sept	All board members	Check strategic plan from iqs-update bylaws
Take action of updating tracker with trainings	Use google drive/add excel form to it		Taylor	
More parent engagement	?			

IDS – Identify/Discuss/Solve: (60 minutes) Current Issues List - Prioritize. Start with #1-#3.

Priority	Topic	Solution (Who does what by when?)
	Financials	
	Fund Development	
	Grants	Everyone Keep Looking/connected with a Grant writer.

Conclusion: (5 minutes) Tie up loose ends.

- Review and Recap To-Do List

New To-Do List: (5 minutes) Insert new action items from today's meeting – (see above to-do list)

- **Cascading Messages:** (What needs to be communicated? By/to whom, how, when

- **Rate this meeting:** (1-10) = (How can we improve 10,10,10,10,10,10,10,10,10,10

● **Next Meeting Date/Time/location:** Sept 23 at 4:45 pm at TJS (775 Lexington Pkwy N, St Paul, 55104) ● **Meeting closing:** 5:48pm

Appendix

Employee Strengths



Employee	1	2	3	4	5	6	7	8
Zayed Ahmed	Learner	Intuition	Relator	Input	Activator	Belief	Responsibility	Individualization
Brittany Barth	Analytical	Relator	Significance	Focus	Activator			
Michelle Cambrice	Activator	Deliberative	Relator	Focus	Individualization	Arranger	Command	Significance
Marcus Fitzgerald	Learner	Connectedness	Responsibility	Positivity	Intuition	Belief	Activator	Strategic
Scott Gostcheck	Relator	Activator	Responsibility	Learner	Discipline	Communication	Individualization	Belief
Benjamin Heidt	Connectedness	Intuition	Empathy	Input	Developer	Strategic	Learner	Include
Michelle Ji	Relator	Arranger	Communication	Analytical	Responsibility			
Scott Kloetzke	Context	Connectedness	Maximizer	Intuition	Activator			
Crystal Moe	Empathy	Activator	Include	Developer	Positivity			
Amanda Neumann	Include	Consistency	Activator	Responsibility	Harmony			
Karen Ruth-Jamon	Belief	Activator	Learner	Developer	Arranger	Communication	Connectedness	Positivity
Taylor Skoglund	Arranger	Significance	Win	Competition	Futureful			
Cherese Williams	Empathy	Restorative	Developer	Individualization	Activator	Learner	Belief	Relator
Latasha Williams	Communication	Adaptability	Include	Win	Responsibility	Arranger	Strategic	Connectedness